

**BOARD OF DIRECTORS' MEETING IN PUBLIC
AGENDA**

Date: 7 October 2021
Time: 1300hrs
Venue: Via MS Teams (link in meeting invitation)
Chair: Catriona McMahon

Time	Item no.	Item	Paper / Verbal	Page	Lead	Action
Procedural Items						
1300hrs	234/21	Welcome, introductions, and apologies	Verbal	-	Chair	For noting
	235/21	Staff Story	Enc./ Verbal	-	*Director of Governance & Communications	For noting
	236/21	Quorum	Verbal	-	Chair	For noting
	237/21	Declarations of conflicts of interest	Verbal	-	Chair	For noting
	238/21	Minutes of the previous meeting held on 5 August 2021	Enc.		Chair	For approval
	239/21	Action log	Enc.		Chair	For approval
	240/21	Matters arising from the previous minutes (not covered elsewhere on the agenda or action log)	Verbal	-	Chair	For discussion
Strategic matters						
1320hrs	241/21	Report from the Chair	Verbal	-	Chair	For noting
	242/21	Report from the Chief Executive	Verbal	-	Chief Executive	For noting
	243/21	Estates Plan	Enc.		Director of Finance	For approval
	244/21	Green Plan	Enc.		Director of Finance	For approval
	245/21	Public Participation Plan	Enc.		*Director of Public Participation	For approval
Quality and Performance Matters						
1340hrs	246/21	Integrated Performance Report	Enc.		Chief Executive	For noting
	247/21	Serious Incidents Report	Enc.		Medical Director Director of Nursing	For noting
	248/21	Safeguarding Annual Report	Enc.		Director of Nursing	For noting

Assurance Framework						
1410hrs	249/21	The Ockenden Report - Progress Report	Enc.		Director of Nursing	For assurance
	250/21	Ockenden Report Assurance Committee Monthly Report	Enc.		Committee Chair	For assurance
	251/21	Guardian of Safe Working Report	Enc.		Medical Director	For assurance
	252/21	Emergency preparedness, resilience and response (EPRR) assurance process sign off	Enc.		Chief Operating Officer	For approval
	253/21	Audit and Risk Assurance Committee Monthly Report	Enc.		Committee Chair	For assurance
	254/21	Finance & Performance Assurance Committee Monthly Report	Enc.		Committee Chair	For assurance
	255/21	Quality & Safety Assurance Committee Monthly Report	Enc.		Committee Chair	For assurance
	256/21	Policies for approval <ul style="list-style-type: none"> Disciplinary Policy Employee Investigations Policy 	Enc.		*Director of People & OD	For approval
Regulatory and Statutory Reporting						
1435hrs	257/21	Equality Diversity & Inclusion Reports <ul style="list-style-type: none"> Annual EDI Report Gender Pay Report Workforce Disability Equality Standard Report (DRES) Workforce Race Equality Standard Report (WRES) 	Enc.		*Director of People & OD	For approval
Procedural Items						
1450hrs	258/21	Any other business – agreed by the Chair	Verbal	-	Chair	For discussion
	259/21	Date and Time of Next Meeting 13:00 on Thursday 11 November 2021	Verbal	-	Chair	Information
Stakeholder Engagement						
1500hrs	260/21	Questions from the public	Verbal		Chair	Information
Close of meeting						

Feedback on the Board of Directors' meeting in PUBLIC for October 2021 will be provided by **David Brown and Helen Troalen** and will be shared with the members after close of the meeting held in public.