

**BOARD OF DIRECTORS' MEETING IN PUBLIC
AGENDA**

Date: 9 December 2021
Time: 1300hrs
Venue: Via MS Teams (link in meeting invitation)
Chair: Catriona McMahon

Time	Item no.	Item	Paper / Verbal	Page	Lead	Action
Procedural Items						
1300hrs	286/21	Welcome, introductions, and apologies	Verbal	-	Chair	For noting
	287/21	Staff Story	Enc.	3	Director of Nursing	For noting
	288/21	Quorum	Verbal	-	Chair	For noting
	289/21	Declarations of conflicts of interest	Verbal	-	Chair	For noting
	290/21	Minutes of the previous meeting held on 11 November 2021	Enc.	5	Chair	For approval
	291/21	Action log	Enc.	16	Chair	For approval
	292/21	Matters arising from the previous minutes (not covered elsewhere on the agenda or action log)	Verbal	-	Chair	For discussion
Strategic matters						
1320hrs	293/21	Report from the Chair	Verbal	-	Chair	For noting
	294/21	Report from the Chief Executive	Verbal	-	Chief Executive	For noting
	295/21	Cardiology Proposal	Enc.	17	Chief Operating Officer	For noting
Quality and Performance Matters						
1330hrs	296/21	Integrated Performance Report	Enc.	21	Chief Executive	For noting
	297/21	Incident Management Overview Report	Enc.	85	Medical Director Director of Nursing	For noting
	298/21	Digital Report	Enc.	94	*Interim Deputy Chief Executive	For noting
	299/21	Bi-Annual Staffing Review	Enc.	99	Director of Nursing	For noting
	300/21	CNST Quarterly Report	Enc.	102	Director of Nursing	For noting
Assurance Framework						

1445hrs	301/21	6-monthly Maternity Staffing Report	Enc.	168	Director of Nursing	For assurance
	302/21	The Ockenden Report - Progress Report	Enc.	178	Director of Nursing	For assurance
	303/21	Finance & Performance Assurance Committee Monthly Report	Enc.	206	Committee Chair	For assurance
	304/21	Quality & Safety Assurance Committee Monthly Report	Enc.	208	Committee Chair	For assurance
Regulatory and Statutory Reporting						
1515hrs	305/21	Guardian of Safe Working Annual Report 2020/21, and Q1 Report 2021/22	Enc.	211	Medical Director	For assurance
Board Governance						
1525hrs	306/21	Quarterly Risk Management Report	Enc.	233	*Director of Governance & Communications	For noting
	307/21	Register of Directors' Interests Bi-Annual Review	Enc.	236	*Director of Governance & Communications	For review
Procedural Items						
1540hrs	308/21	Any other business – agreed by the Chair	Verbal	-	Chair	For discussion
	309/21	Date and Time of Next Meeting 13:00 on Thursday 10 February 2022	Verbal	-	Chair	Information
Stakeholder Engagement						
1545hrs	310/21	Questions from the public	Verbal	-	Chair	Information
Close of meeting						

* Non-voting director