

Action No	Date of meeting	Action	Lead Officer	Timescale/ Deadline	Comment/ Feedback from Lead Officer	Action
MEC & SAC - 14th February 2023						
1	14/02/2023	In relation to the new urgent care facilities at PRH the group were asked to think about suggestions for a new name for the service.	Group		No Feedback given and we have been advised that the nomenclature will be decided nationally	COMPLETED
2	14/02/2023	In relation to the workstream presentation: 1. What would good look like? 2. What do you think are the biggest barriers to achieving this? 3. What do you think are possible solutions?	Group		Included in June's Focus Group meeting	COMPLETED
3	14/02/2023	If you would like to be involved in meeting to help shape the new PRH front entrance, please contact the team on: sath.engagement@nhs.net	Group		Individuals have registered their interest and awaiting Estates to arrange meeting	COMPLETED
4	14/02/2023	If there is anyone that is interested in joining the Travel and Transport Focus Group, then please indicate this on the online survey which is being sent out to all focus group participants	Kate Ballinger	27/02/2023	Individuals have registered their interest	COMPLETED
5	14/02/2023	It was recommended that a 'you said, we did' section be incorporated into the Outline Business Case and it would be helpful to see a draft of this in the focus groups at the next meeting, recognising that it is confidential and would just be for the discussion within the focus groups.	Julia/Meinir		The OBC follows a prescribed format however information on the focus groups was included in the management of case section. Continuing involvement will be included at the different gateway stages of the business case. The Business case is currently in draft format so would not be shared until final version has been approved.	COMPLETED
6	14/02/2023	Notification of future meetings for diary planning reasons.	Hannah Morris		Meeting dates for next two years sent to participants	COMPLETED
7	07/03/2023	Julia referred to slide 10 which will need to be altered as it refers to the hospital managing the inpatient pain management service, but ongoing pain management is managed through a referral by the GP to the community service which is Connect Pain Health, and we have no role in that but before slides are circulated, it will be made clearer.	Julia Clarke		Slide amended and sent to focus group members	COMPLETED