

TRAVEL & TRANSPORT ACTION LOG

Action No	Date of meeting	Action	Lead Officer	Timescale/ Deadline	Comment/ Feedback from Lead Officer	Action
28th September 2023						
T&T S1	28/09/2023	To review the feasibility of holding discussions with local hotels around hotel accommodation rates for patients/visitors.	Sue Hambleton (Facilities Business Manager)	30/11/2023	Agreed. Will have discussion with Procurement and local hotels regarding rates for patients/visitors	IN PROGRESS
T&T S2	28/09/2023	To establish the current parking arrangements for community transport drivers when taking patients to appointments and feedback.	Sue Hambleton (Facilities Business Manager)	24/10/2023	Agreed. There will need to be a community group lead from each group who takes responsibility for managing the registration of vehicles as we would not be able to take requests directly from drivers. Community Group leads to contact 01743 261275 to become registered as the lead and discuss process for getting cars registered	IN PROGRESS

T&T S3	28/09/2023	Liaise with the highway authority as part of the proposed Travel Plan Liaison Group to consider what can be done to improve signage, wayfinding and access for mobility impaired people at Shrewsbury bus station.	SATH Travel Plan Co-ordinator	Raise at first available Travel Plan Liason Group - 2024	Travel Plan Co-ordinator to link with Shropshire Council to give feedback around signage and accessibility at Shrewsbury bus station	IN PROGRESS
T&T S4	28/09/2023	Discuss transport access issues to both hospital sites with local authorities.	SATH Travel Plan Co-ordinator	Raise at first available Travel Plan Liason Group - 2024	To include in SaTH Travel Plan	IN PROGRESS
T&T S5	28/09/2023	In addition to existing and planned incentives, the latter to be introduced as part of the HTP development, consider further incentives for staff to cycle to work.	SATH Travel Plan Co-ordinator	Ongoing as part of SaTH Travel Plan	To include in SaTH Travel Plan	IN PROGRESS
T&T S6	28/09/2023	Provide a breakdown of parking utilisation in both staff and patient / visitor car parks.	Sue Hambleton (Facilities Business Manager)	01/11/2023	Facilities to provide a breakdown in parking utilisation for staff and public car parks	IN PROGRESS

T&T S7	28/09/2023	Jenny Horner (Focus group attendee) to review any plans around this so that there is a patient perspective and if anybody else is interested in this or know of others who would be, please email, sath.engagement@nhs.net.	SATH Travel Plan Co-ordinator	TBC	To include in SaTH Travel Plan with support from Patient Experience team	IN PROGRESS
T&T S8	28/09/2023	To raise the bus service reliability issues with the Highway authority and other stakeholders.	Travel Plan Co-ordinator	Raise at first available Travel Plan Liason Group - 2024	To include in SaTH Travel Plan	IN PROGRESS
T&T S9	28/09/2023	To consider and assess options for improving bus connectivity between the PRH and RSH sites.	Travel Plan Co-ordinator	TBC	To include in SaTH Travel Plan	IN PROGRESS
T&T S10	28/09/2023	Raise the suggestion of Minibuses to pick up patients to take them to Hospital based on location with ICB colleagues responsible for non-emergency patient services	Travel Plan Co-ordinator	TBC		IN PROGRESS

T&T S11	28/09/2023	To link with HealthWatch re current criteria for non-emergency patient transport, which is nationally set (https://www.england.nhs.uk/publication/non-emergency-patient-transport-services-eligibility-criteria/)	Julia Clarke	31/10/2023	Email sent to Shropshire and Telford & Wrekin Chief Officers 25/10/23	COMPLETED
T&T S12	28/09/2023	To arrange PRH-focused Travel & Transport focus group	Julia Clarke	31/10/2023	Arranged for 17 November 10am-12noon MS Teams invite to be issued	COMPLETED