

Action No	Date of meeting	Action	Lead Officer	Timescale/ Deadline	Comment/ Feedback from Lead Officer	Action
W&C 14th September 2023						
13	14/09/2023	Dates to be arranged for specialist focus groups (LD Carers, Mental Health and Children & Young People) These will be shared with focus group members.	Hannah Morris	30/11/2023	A specialist focus group has been organised on Learning Disabilities and Autism for the 14th November. A children's and young people's focus group is being organised for March 2024.	In Progress
14	14/09/2023	The Trust will link with MNVP to arrange a focus group with service users that they link with to gain their feedback.	Hannah Morris	30/11/2023	Meeting organised for the 16 th November 2023	COMPLETED

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W&C 5th June 2023						
6	05/06/2023	Kate Ballinger to liaise with focus group member (MA - Focus group member) and Ruth Smith (Lead for Patient Experience) to discuss what the Trust can do to support Children with Learning Disabilities accessing our services.	Kate Ballinger	30/06/2023	Introductory email sent 06/06/23, and plans to involve MA in development of alternative video tours of new build with RS.	COMPLETED
7	05/06/2023	Julie Plant to contact questioner (MA - Focus group member) regarding involvement in the current facilities and additionally advise for reassurance, that there is now a Paediatric Mental Health Nurse employed as part of the children's unit which she will also be happy to discuss with MA.	Julie Plant	30/09/2023	Contact made by Julie Plant (delayed due to unavoidable circumstances) and meetings have been arranged to discuss further.	COMPLETED
8	05/06/2023	The earlier slide which mentioned the digital links, are you working with Wales for the cross boarder digital links? Kate Ballinger to contact the digital team to find out current position.	Kate Ballinger	31/07/2023	Information received from Digital team and passed on the HG at Powys Teaching Health Board.	COMPLETED
9	05/06/2023	Julie Plant (Divisional Director of Nursing) to contact focus group members (JS and MA) to discuss the development of a children and young people participation group and also the parent element of the Post-Acute Care Enablement (PACE) team.	Julie Plant	30/09/2023	Contact made by Julie Plant (delayed due to unavoidable circumstances) and meetings have been arranged to discuss further.	COMPLETED
10	05/06/2023	Kate Ballinger to introduce JS and MA to Ruth Smith (Head of Patient Experience) as one of her big focuses is around children and young people with learning disabilities.	Kate Ballinger	30/06/2023	Introductory email sent 06/06/23, and plans to involve MA & JS in development of alternative video tours of new build with RS.	COMPLETED
11	05/06/2023	Travel is coming up quite a bit in the conversations we're having. How do you think we can manage this together? It has been suggested hospital transport, what other solutions do you think there are?	Hannah Morris	30/09/2023	Travel and Transport Group arranged for 28th September	COMPLETED
12	05/06/2023	Hannah Morris link with the ICS regarding feedback that Patient Participation Groups would find it useful to have a responsible lead within the ICS for patient groups (as they previously had within the CCG).	Hannah Morris	31/07/2023	HM met with Kate Manning. It was agreed that Kate would liaise with the Patient Participation Groups to look at how they link, share information and involve PPG groups. Its now with Jane Morris to see how she liaises with the GPs and the CCG.	COMPLETED

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W&C 28th February 2023						
1	28/02/2023	Tom Jones to include a slide on gynaecology in the pack before it is circulated out.	Tom Jones		Additional slide was added and sent out to focus group members	COMPLETED
2	28/02/2023	Ed Rysdale – To contact the clinical lead for an update on the latest version of the final model of the two MLU's.	Ed Rysdale		Included in June Focus Group Update	COMPLETED

3	28/02/2023	What are your thoughts on: would good look like? What do you think are the biggest barriers to achieving this? What do you think are possible solutions?	Group		No feedback received, added to June breakout focus group sessions	COMPLETED
4	28/02/2023	Kate Ballinger to send invite for focus groups to representative of Powys Community Health Council once Andrea Blaney has confirmed.	Kate Ballinger		Confirmed with Andrea	COMPLETED
5	28/02/2023	Julia Clarke noted an error on slide 23, race should be separated from religion or belief. This is a separate characteristic, Sophie Stevens-Jones to amend before the slides are issued.	S S-Jones		Updated slide	COMPLETED