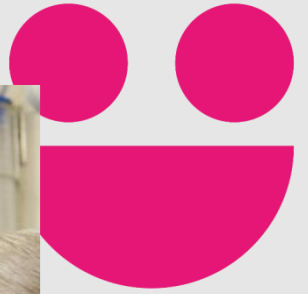


# Renal Dialysis Engagement Plan

## Proposed changes to PRH Renal Dialysis Services

Julia Clarke, Director of Public Participation  
Hannah Roy, Head of Public Participation



# Engagement Plan

	Action	Further Information	Lead	completed by:
<b>PRE ENGAGEMENT</b>				
1	<b>Engagement Presentation</b>	To be developed and agreed by Operations, Clinical Lead and Public Participation Director. Presentation to be used to inform our stakeholders about the potential service change	Laura Graham Hannah Roy	<b>COMPLETED</b>
2	<b>Contact the CCG &amp; Health Board and NHSEI to advise of the potential service change and our engagement plans</b>	Discussion proposed service change with our Commissioners and the Powys Health Board (if the service change will impact Powys patients directly/indirectly)	Laura Graham/Nigel Lee	<b>COMPLETED</b>
3	<b>Contact the external public stakeholders to advise of the proposal potential service change</b>	Email to be sent the following organisations to advise them of the proposal: Local MPs, Joint Health Overview and Scrutiny Committee, Health and Wellbeing Boards, Healthwatches, Community Health Council Shropshire and T&W Patient Groups Shropshire Kidney Association	Email to be drafted by Laura Graham To be sent on behalf of Julia Clarke	<b>COMPLETED</b>
4	<b>Brief our Communications Team</b>	Discussion with our communications team to make them aware of the potential service change and our engagement plan	Hannah Roy	<b>COMPLETED</b>
5	<b>Look at previous patient PALS and Complaint</b>	To identify any previous PALS or Complaint relating to the service provision/delivery.	Hannah Roy	<b>COMPLETED</b> End of December

# Engagement Plan

	Action	Further Information	Lead	completed by:
<b>ENGAGEMENT</b>				
6	<b>Patient Survey</b>	<p>Patient Survey to be given to all patients who receive renal dialysis treatment at PRH and RSH.</p> <p>Survey to be developed jointly between Operations, Clinical and the Public Participation Team. Survey to be online through Survey Monkey. Paper copies to be provided at both sites for patients (Laura Graham to action)</p> <p>Write our to all currently and past patients (from the past year) to invite them to complete the survey</p>	<p>Laura Graham Kate Ballinger</p>	<b>COMPLETED</b>
7	<b>Website</b>	<p>A proposed service change webpage to be developed on SaTH website. The webpage to include: Presentation, patient survey, draft EQIA, Question and Answer and Engagement Report. Documents to be upload when completed</p>	<p>Nic Brockley and Hannah Roy to develop webpage</p>	<b>COMPLETED</b>
8	<b>Equality Impact Assessment (EQIA)</b>	<p>A draft EQIA to be developed by operational and clinical team.</p> <p>Input from the Public Participation Team.</p> <p>EQIA to be submitted to the Public Assurance Forum for feedback and Assurance</p>	<p>Draft EQIA – Laura Graham</p>	<p><b>COMPLETED</b> Draft EQIA -31/12/21 Public Assurance Forum 24<sup>th</sup> January</p>

# Engagement Plan

	Action	Further Information	Lead	completed by:
	<b>ENGAGEMENT</b>			
9	<b>Update to our community members</b>	Provide an briefing in our December community update email to our 2500 community members. Publicise the two main stakeholder events planned for January	Hannah Roy Nic Brockley	<b>COMPLETED</b> January 2022
10	<b>GP Engagement</b>	Email our GPs to advise of potential service change and notify them of the stakeholder meetings in January	Email to be sent via Alison Jones Hannah Roy to organise virtual meeting Laura Graham to organise Clinical and Operational attendance	<b>COMPLETED</b>
11	<b>Town and Parish Councils</b>	Email to be sent to all Town and Parish Council, advising them of the potential service change and offer to attend their local meeting to discuss the potential service change	Hannah Roy to send email to all town and Parish Councils Hannah to organise virtual meeting Laura Graham to organise Clinical and Operational attendance	<b>COMPLETED</b> January 2022

# Engagement Plan

Action	Further Information	Lead	completed by:
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## ENGAGEMENT - EVENTS

**EVENTS BRIEFING – For all public/stakeholder meetings there should be clinical and operational attendance. It’s the responsibility of the operational lead to arrange both clinical and operational attendance. The Head of Public Participation will liaise stakeholders and with the operational lead around attending events and the dates/availability.**

12	<b>Stakeholder events</b>	<p>To Stakeholder events to be organise (daytime and evening) with Clinical and Operational attendance to present the proposed service change. Poster to be developed to give to renal patients, as well as invites to the following groups: Healthwatches, CHC, Local Patient Groups, Kidney Association, HOSC, Health &amp; Wellbeing Boards, Voluntary Organisations</p> <p>Attendance at the PACE panel – Kate to contact Ruth Smith</p>	<p>Hannah Roy – Organise the events            Laura Graham – to ensure clinical and operational attendance            Kate Ballinger – to scope and provide contact details of groups to attend            Nic Brockley – to design poster</p>	<p><b>COMPLETED</b>             18<sup>th</sup> and 19<sup>th</sup> January 2022</p>
13	<b>Communication</b>	<p>Johann Nicholas was on Radio Shropshire to talk about the proposed service change on 18<sup>th</sup> January 2022</p>	<p>Johann Nicholas</p>	<p><b>COMPLETED</b>            18<sup>th</sup> January 2022</p>
14	<b>SaTH’s stakeholder meetings – Community Update Meeting and (newly formed) Public Assurance Forum</b>	<p>Clinical and operational team to present the proposed service changes at these meetings. EQIA to be presented to the Public Assurance Forum for feedback and Assurance</p>	<p>Laura Graham/Clinical Team            Meeting organised by Hannah Roy</p>	<p>Community Update meeting – 9<sup>th</sup> February            Public Assurance Forum 24<sup>th</sup> January</p>

# Engagement Plan

	Action	Further Information	Lead	completed by:
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## ENGAGEMENT - EVENTS

**EVENTS BRIEFING – For all public/stakeholder meetings there should be clinical and operational attendance. It’s the responsibility of the operational lead to arrange both clinical and operational attendance. The Head of Public Participation will liaise stakeholders and with the operational lead around attending events and the dates/availability.**

15	<b>Assuring Involvement Committee (CCG)</b>	Clinical and operational team to present the proposed service changes and EQIA at these meetings.	Laura Graham to confirm Clinical and operational attendance Julia Clarke to attend meeting	27 <sup>th</sup> January 2022 9am-11am
16	<b>Attendance at external meetings to discuss the potential service change</b>	Montgomery CHC Local Committee (13/01/22) Powys Service Planning Meeting (18/01/22)	Julia Clarke/Laura Graham	Various dates
17	<b>Joint Health Overview and Scrutiny Committee</b>	Presentation by Clinical/Operational team on proposed service change to the JHOSC. Engagement Report to be developed and submitted to JHOSC.  Hannah to arrange a date and time for JHOSC	Laura Graham Hannah Roy	27 <sup>th</sup> January 2022