**Board of Directors**　　　　　　　　　　　**Action Log - Public Meeting**

| Log number | Date of meeting | Agenda item | Item | Action | Lead Officer | Timescale/ Deadline | Comment/ Feedback from Lead Officer | Action |
|---|---|---|---|---|---|---|---|---|
| **2022** | | | | | | | | |
| 4 | 10/02/2022 | 011/22 | Integrated Performance Report - Transformation Section | Review to take place on format of Transformation Section of the IPR (suggestion that a version of the Getting to Good Plan was included in the data pack of the IPR) | DoF | 31/03/2022 9/6/22 | Update 14/4/22 - New format to be presented from June BoD meeting, ie M1 reporting onwards | Open |
| 6 | 10/02/2022 | 024/22 | How we learn from Deaths Report | Independent Medical Examiner scrutiny to provide assurance around elements of care - request for detail to be included in this report going forward | AMD/CMD | 31/03/2022 | Update 14/4/22 - detail will be included in future reports | Open |
| 8 | 10/03/2022 | 044/22 | Incident Overview Report | Consideration to be given to a change in the reporting format to reflect the level of harm associated with each Datix report, rather than the current numerical based commentary, in the interests of additional assurance | DoN | 14/04/2022 | Update 14/4/22 - still in process. National change on incident handling which is being worked through with system colleagues | Open |
| 9 | 10/03/2022 | 047/22 | Board Listening and Learning by Genba Methods | Request from the Chair for the inclusion of identified actions in future reports, together with progress against those actions | DPoD | 14/04/2022 | Update 14/4/22 - The Chair has discussed the collations and reporting of actions with the Improvement Team. Agreed to leave open for the time being | Open |
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