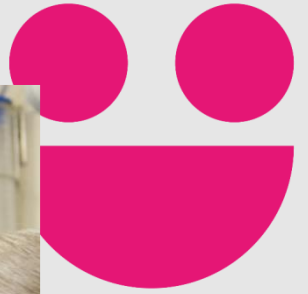


# Breast Screening Mobile Unit (Market Drayton & Bridgnorth) Engagement Plan

## Proposed temporary service change

- Julia Clarke, Director of Public Participation
- Hannah Roy, Head of Public Participation



# Engagement Plan

	Action	Further Information	Responsible Lead	completed by:
<b>PRE ENGAGEMENT</b>				
1	<b>Engagement Presentation</b>	To be developed and agreed by Operations/Centre manager with clinical input. To be draft to shared with the Head and Director of Public Participation Director. Presentation to be used to inform our stakeholders about the potential service change	Cat Rowlands	<b>10 June 2022 COMPLETED</b>
2	<b>Contact the CCG &amp; Health Board, and other Trusts (where appropriate) to advise of the potential service change and our engagement plans</b>	Discussion proposed service change with our Commissioners and the Powys Health Board (if the service change will impact Powys patients directly/indirectly)	Cat Rowlands	<b>10 June 2022 COMPLETED</b>
3	<b>Contact the external public stakeholders to advise of the proposal potential service change</b>	Email to be sent the following organisations to advise them of the proposal: Local MPs, Joint Health Overview and Scrutiny Committee, Health and Wellbeing Boards, Healthwatches, Community Health Council Shropshire and T&W Patient Groups	Email draft – Cat Rowlands & Hannah Roy  To be sent by the Director of Public Participation	<b>7 June 2022 COMPLETED</b>  <b>7 June 2022 COMPLETED</b>
4	<b>Brief our Communications Team</b>	Discussion with our communications team to make them aware of the potential service	Head of Public Participation	<b>31 May 2022 COMPLETED</b>

# Engagement Plan

	Action	Further Information	Lead	completed by:
<b>ENGAGEMENT</b>				
6	<b>Website</b>	A proposed service change webpage to be developed on SaTH website. The webpage to include: Presentation, patient survey, draft EQIA, Question and Answer and Engagement Report. Documents to be upload when completed	Public Participation Team – Hannah Roy & Nic Brockley	<b>15 June 2022</b>
7	<b>Equality Impact Assessment (EQIA)</b>	A draft EQIA to be developed by operational and clinical team. Input from the Public Participation Team. EQIA to be submitted to the Public Assurance Forum for feedback and Assurance Meet with the EDI Advocate group to present draft EQIA	Cat Rowlands	<b>10 June 2022 COMPLETED</b>

# Engagement Plan

	Action	Further Information	Lead	completed by:
	<b>ENGAGEMENT</b>			
8	<b>Update to our community members</b>	Provide an briefing in our June community update email to our 2500 community members. Publicise any stakeholder events	Head of Public Participation	<b>7 June 2022 COMPLETED</b>
9	<b>GP Engagement</b>	Letter to our GPs to advise of potential service change and notify them of any stakeholder meetings	Letter sent by Lynn Rogers	<b>Completed</b>
10	<b>Town and Parish Councils</b>	Email to be sent to all Town and Parish Council, advising them of the potential service change and offer to attend their local meeting to discuss the potential service change	Head of Public Participation	<b>15 June 2022</b>

# Engagement Plan

	Action	Further Information	Lead	completed by:
<b>ENGAGEMENT - EVENTS</b>				
<p><b>EVENTS BRIEFING – For all public/stakeholder meetings there should be clinical and operational attendance. It’s the responsibility of the operational lead to arrange both clinical and operational attendance. The Head of Public Participation will liaise stakeholders and with the operational lead around attending events and the dates/availability.</b></p>				
11	Stakeholder events	<p>To Stakeholder events to be organise (daytime and evening) with Clinical and Operational attendance to present the proposed service change.</p> <p>14 June 2022, 2pm (MS Teams)</p> <p>24 June, 6pm (MS Teams)</p>	<p>Dr Usman Cat Rowlands Julia Clarke Hannah Roy</p>	
12	SaTH’s stakeholder meetings – Public Assurance Forum	<p>Clinical and operational team to present the proposed service changes at these meetings. EQIA to be presented to the Public Assurance Forum for feedback and Assurance</p>	<p>Head of Public Participation</p> <p>Operational Lead</p> <p>Clinical Lead</p>	<p><b>Public Assurance Forum 4 July 2022, 2pm</b></p>

# Engagement Plan

	Action	Further Information	Lead	completed by:
<b>ENGAGEMENT - EVENTS</b>				
<p><b>EVENTS BRIEFING – For all public/stakeholder meetings there should be clinical and operational attendance. It’s the responsibility of the operational lead to arrange both clinical and operational attendance. The Head of Public Participation will liaise stakeholders and with the operational lead around attending events and the dates/availability.</b></p>				
13	<b>Attendance at external meetings to discuss the potential service change</b>	<p>Various – to include patient groups, community groups and Parish Councils</p> <p>Market Drayton Patient Group, 21<sup>st</sup> June 1.30pm, Mencap Building, Market Drayton</p>	Hannah Roy & Cat Rowlands	21 June 2022
14	<b>Joint Health Overview and Scrutiny Committee</b>	<p>Presentation by Clinical/Operational team on proposed service change to the JHOSC. Engagement Report to be developed and submitted to JHOSC.</p>	<p>Director of Public Participation Head of Public Participation</p> <p>Operational Lead</p> <p>Clinical Lead</p>	<b>Email sent for dates of the JHOSC 6 June 2022</b>