

**BOARD OF DIRECTORS' MEETING IN PUBLIC  
AGENDA**

**Date:** 9 February 2023  
**Time:** 1300hrs  
**Venue:** Shropshire Education & Conference Centre  
 (and live streamed to a public audience)  
**Chair:** Dr Catriona McMahon

Time	Item no.	Item	Paper / Verbal	Page	Lead	Action
<b>Procedural Items</b>						
1300hrs	001/23	Welcome, introductions, and apologies	Verbal	-	Chair	For noting
	002/23	Staff Story	Video		*Director of People & OD	For noting
	003/23	Quorum	Verbal	-	Chair	For noting
	004/23	Declarations of conflicts of interest	Verbal	-	Chair	For noting
	005/23	Minutes of the previous meeting held on 8 December 2022	Enc.		Chair	For approval
	006/23	Action log	Enc.		Chair	For approval
	007/23	Matters arising from the previous minutes (not covered elsewhere on the agenda or action log)	Verbal	-	Chair	For discussion
<b>Reports from the Chair and Chief Executive</b>						
1320hrs	008/23	Report from the Chair	Verbal	-	Chair	For noting
	009/23	Report from the Chief Executive	Verbal	-	Chief Executive	For noting
<b>Strategic, Quality and Performance Matters</b>						
1330hrs	010/23	Integrated Performance Report	Enc.		Chief Executive	For noting
	011/23	Getting to Good Progress Report	Enc.		Chief Executive	For noting
	012/23	Quarterly Report from the Director of Infection Prevention & Control	Enc.		Director of Nursing	For noting
	013/23	Quarterly Public Participation Report	Enc (Full Report in Info Pack)		Medical Director, Strategy & Partnerships	For noting

Assurance Framework						
1430hrs	014/23	Ockenden Report Action Plan Progress Report	Enc.		Director of Nursing	For assurance
	015/23	Incident Overview Report	Enc.		Medical Director / Director of Nursing	For assurance
	016/23	Board Assurance Framework Q3 2022-23	Enc.		*Director of Governance & Communications	For approval
	017/23	Risk Management Report Q3 2022-23	Enc.		*Director of Governance & Communications	For assurance
	018/23	Quality & Safety Assurance Committee Reports (Dec 22 and Jan 23)	Enc.		Committee Chair	For assurance
	019/23	Finance & Performance Assurance Committee Report	Enc.		Committee Chair	For assurance
Regulatory and Statutory Reporting						
1530hrs	020/23	How we Learn from Deaths Report Q1&Q2 2022/23	Enc.		Medical Director	For noting
	021/23	Guardian of Safe Working Report Q3 2022/23	Enc.		Medical Director	For noting
Board Governance						
1550hrs	022/23	QSAC Updated Terms of Reference	Enc.		*Director of Governance & Communications	For approval
Procedural Items						
1600hrs	023/23	Any other business – agreed by the Chair	Verbal	-	Chair	For discussion
	024/23	Date and Time of Next Meeting; 1300hrs on <b>Thursday 13 April 2023</b>	Verbal	-	Chair	Information
Stakeholder Engagement						
1615hrs	025/23	Questions from the public – process reminder	Verbal	-	Chair	Information
Close of meeting						

\*Non-voting Director