

**BOARD OF DIRECTORS' MEETING IN PUBLIC
AGENDA**

Date: 8 June 2023
Time: 0930hrs – 1330hrs
Venue: Shropshire Education & Conference Centre
 (and live streamed to a public audience)
Chair: Dr Catriona McMahon

Time	Item no.	Item	Paper / Verbal	Page	Lead	Action
Procedural Items						
0930hrs	049/23	Welcome, introductions, and apologies	Verbal	-	Chair	For noting
	050/23	Patient Story	Video		Director of Nursing	For noting
	051/23	Quorum	Verbal	-	Chair	For noting
	052/23	Declarations of conflicts of interest	Verbal	-	Chair	For noting
	053/23	Minutes of the previous meeting held on 13 April 2023	Enc		Chair	For approval
	054/23	Action log	Enc		Chair	For approval
	055/23	Matters arising from the previous minutes (not covered elsewhere on the agenda or action log)	Verbal	-	Chair	For discussion
Reports from the Chair and Chief Executive						
0945hrs	056/23	Report from the Chair	Verbal	-	Chair	For noting
	057/23	Report from the Chief Executive	Verbal	-	Chief Executive	For noting
Reports from Assurance Committee Chairs						
0950hrs	058/23	Quality & Safety Assurance Committee Report	Enc		Committee Chair	For assurance
	059/23	Finance & Performance Assurance Committee Report	Enc		Committee Chair	For assurance
	060/23	People & OD Assurance Committee Report	Enc		Committee Chair	For assurance
	061/23	Ockenden Report Assurance Committee Reports (March & April 2023)	Enc		Committee Chair	For assurance
Regulatory and Statutory Reporting						

	062/23	Bi-Annual Staffing Report	Enc		Director of Nursing	For assurance
	063/23	Bi-Annual Maternity Safe Staffing Report	Enc		Director of Nursing	For assurance
	064/23	Learning from Deaths Q4 Report 2022-23	Enc		Medical Director	For assurance
	065/23	Annual Medication Safety Report 2022-23	Enc		Medical Director	For assurance
	066/23	Freedom to Speak Up Guardian's Annual Report 2022-23	Enc		*Director of Governance	For noting
	067/23	Freedom to Speak Up Policy	Enc		*Director of Governance	For approval
Strategic, Quality and Performance Matters						
1130hrs	068/23	Trust Operating Plan 2023-24 and Final Budget	Enc		Director of Finance	For approval
	069/23	Integrated Performance Report	Enc		Chief Executive	For noting
	070/23	Getting to Good Progress Report	Enc		Chief Executive	For noting
	071/23	Report from the Director of Infection Prevention & Control Q4 2022-23	Enc		Director of Nursing	For noting
Assurance Framework						
1230hrs	072/23	Ockenden Report Action Plan Progress Report	Enc		Director of Nursing	For assurance
	073/23	Incident Overview Report	Enc		Director of Nursing	For noting
	074/23	Annual NHS Staff Survey Results	Enc		*Director of People & OD	For noting
	075/23	Formal Review of 2022-23 Winter Plan	Enc		Acting Chief Operating Officer	For noting
Board Governance						
1305hrs	076/23	Remuneration Committee Terms of Reference	Enc		*Director of Governance	For approval
	077/23	People & OD Committee Terms of Reference	Enc		*Director of Governance	For approval
Procedural Items						
1315hrs	078/23	Any other business – agreed by the Chair	Verbal	-	Chair	For discussion
	079/23	Date and Time of Next Meeting; 0930hrs on Thursday 10 August 2023	Verbal	-	Chair	Information
Stakeholder Engagement						

1330hrs	080/23	Questions from the public – process reminder	Verbal	-	Chair	Information
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Close of meeting

*Non-voting Director