

Board of Directors

Action Log - Public Meeting

Log number	Date of meeting	Agenda item	Item	Action	Lead Office	Deadline	Comment/ Feedback from Lead Officer	Action
2022								
15	13/10/22	182/22	Ockenden Report Action Plan Progress Report	QSAC to oversee work on the findings and actions from a piece of work commissioned to review all previous Maternity reports, in line with the plan agreed as part of the discussion related to Ms Scolding's report (agenda item 176/22 of 13/10/22 meeting), and provide an assurance summary report to the Board meeting in public, ie in addition to the regular monthly QSAC report. The Chair requested rapid confirmation of whether it would be plausible for QSAC to review the evidence in May, to determine if the summary report could be brought to the public Board meeting in June 2023. It was agreed, if that timeline was not achievable, it would be received at the public Board meeting in August 2023.	DoN	Report deadline 31/07/23 for August meeting	Update from DoN 28/4/23 - Report will be presented at June QSAC to enable due diligence by the division and MTAC, prior to being received at the public Board meeting in August 2023.	Open
2023								
17	13/04/23	037/23	Quality Priorities	The 2023-24 Quality Priorities were approved by the BoD, with the caveat that the refined and revised report would be presented at QSAC, with date errors also corrected.	DoN	May 2023 QSAC	Update from DoN 28/4/23 - the refined and revised report was presented, and accepted, at QSAC on 25/5/23	Recommend to close
18	13/04/23	039/23	Ockenden Report Action Plan Progress Report	Mrs Flavell and Ms Edwards to consider the format of a revised report to QSAC, to incorporate review of progress of the maternity improvement and transformation plan every month, of which the Ockenden actions were a part; and additionally recommend how QSAC should in turn report to Board from June 2023 onwards, to allow the Board to gain effective assurance, ie consider whether the Committee Monthly Summary Report would be sufficient or whether a separate succinct summary report was required.	DoN /QSAC Chair	Notification by 21/07/23 to Secretariat	Confirmation to be provided to Secretariat of reporting format to Board from QSAC, which will follow Action 19 below	Open
19	13/04/23	039/23	Ockenden Report Action Plan Progress Report	Arrange educational event for NEDs, Executive (if required), the system and maternity colleagues, to aid their greater understanding of the MTP and MIP (ie extend bespoke session which had already been offered to regional colleagues)	DoN	Notification by 05/06/23 to Secretariat	To explore availability for 13/07/23, ie next Private/Board activities day as maternity colleagues not available on 11/05/23	Open
20	13/04/23	044/23	Remuneration Committee Terms of Reference	Revised ToRs to be presented for approval at Board in June 2023, once points of detail reviewed and refined.	DGC	Report deadline 26/05/23 for June meeting	Revised ToRs on 08/06/23 meeting agenda	Recommend to close

