

**BOARD OF DIRECTORS' MEETING IN PUBLIC
AGENDA**

Date: 10 August 2023
Time: 0930hrs – 1330hrs
Venue: Shropshire Education & Conference Centre
 (and live streamed to a public audience)
Chair: Dr Catriona McMahon

Time	Item no.	Item	Paper / Verbal	Page	Lead	Action
Procedural Items						
0930hrs	081/23	Welcome, introductions, and apologies	Verbal	-	Chair	For noting
	082/23	Patient / Staff Story	Video		Director of Nursing	For noting
	083/23	Quorum	Verbal	-	Chair	For noting
	084/23	Declarations of conflicts of interest	Verbal	-	Chair	For noting
	085/23	Minutes of the previous meeting held on 8 June 2023	Enc		Chair	For approval
	086/23	Action log	Enc		Chair	For approval
	087/23	Matters arising from the previous minutes (not covered elsewhere on the agenda or action log)	Verbal	-	Chair	For discussion
Reports from the Chair and Chief Executive						
0955hrs	088/23	Report from the Chair	Verbal	-	Chair	For noting
	089/23	Report from the Chief Executive	Verbal	-	Chief Executive	For noting
Reports from Assurance Committee Chairs						
1010hrs	090/23	Audit & Risk Assurance Committee Report	Enc		Committee Chair	For assurance
	091/23	Quality & Safety Assurance Committee Report	Enc		Committee Chair	For assurance
	092/23	Finance & Performance Assurance Committee Report	Enc		Committee Chair	For assurance
	093/23	Ockenden Report Assurance Committee Reports	Enc		Committee Chair	For assurance
Regulatory and Statutory Reporting						
1050hrs	094/23	Quarterly Report from the Guardian of Safe Working (April-June 2023)	Enc		Medical Director	For noting

Strategic, Quality and Performance Matters						
1110hrs	095/23	Integrated Performance Report	Enc		Chief Executive	For noting
	096/23	Getting to Good Progress Report	Enc		Chief Executive	For noting
	097/23	Infection Prevention & Control Report Q1 2023-24	Enc		Director of Nursing	For noting
Assurance Framework						
1200hrs	098/23	Ockenden Report Action Plan Progress Report	Enc		Director of Nursing	For assurance
	099/23	Maternity Reports Assurance Summary Report	Enc		Director of Nursing / Report presented by Chair of QSAC	For assurance
	100/23	Incident Overview Report	Enc		Medical Director	For noting
	101/23	Q1 Board Assurance Framework 2023-24	Enc		*Director of Governance	For approval
	102/23	July Board Walks – Summary Report	Enc		*Director of Governance	For Information
Board Governance						
1300hrs	103/23	Review of Board Committee Membership	Enc		Chair	For approval
Procedural Items						
1305hrs	104/23	Any other business – agreed by the Chair	Verbal	-	Chair	For discussion
	105/23	Date and Time of Next Meeting; 0930 hrs on Thursday 12 October 2023	Verbal	-	Chair	Information
Stakeholder Engagement						
1330hrs	106/23	Questions from the public – process reminder	Verbal	-	Chair	Information
Close of meeting						

*Non-voting Director

ITEMS WITHIN THE BOARD INFORMATION PACK		
Reports / Appendices	Lead	Page No.
PALS, Complaints & Patient Experience Annual Report 2022-23	Director of Nursing	
Infection Prevention & Control Annual Report 2022-23	Director of Nursing	
Public Participation Report Q1 2023-24	Interim Director of Strategy & Partnerships	
Getting to Good Report Appendix 1 – Project Status Overview	Chief Executive	
Ockenden Report Action Plan Appendix 1–Full Progress Report	Director of Nursing	