

Log number	Date of meeting	Agenda item	Item	Action	Lead Officer	Deadline	Comment/ Feedback from Lead Officer	Action
2022								
15	13/10/22	182/22	Ockenden Report Action Plan Progress Report	QSAC to oversee work on the findings and actions from a piece of work commissioned to review all previous Maternity reports, in line with the plan agreed as part of the discussion related to Ms Scolding's report (agenda item 176/22 of 13/10/22 meeting), and provide an assurance summary report to the Board meeting in public, ie in addition to the regular monthly QSAC report. The Chair requested rapid confirmation of whether it would be plausible for QSAC to review the evidence in May, to determine if the summary report could be brought to the public Board meeting in June 2023. It was agreed, if that timeline was not achievable, it would be received at the public Board meeting in August 2023.	DoN	Report deadline 31/07/23 for August meeting	Update from DoN 28/4/23 - Report will be presented at June QSAC to enable due diligence by the division and MTAC, prior to being received at the public Board meeting in August 2023. (Action to remain open until report received at Board on 10/08/23)	Open
2023								
18	13/04/23	039/23	Ockenden Report Action Plan Progress Report	Mrs Flavell and Ms Edwards to consider the format of a revised report to QSAC, to incorporate review of progress of the maternity improvement and transformation plan every month, of which the Ockenden actions were a part; and additionally recommend how QSAC should in turn report to Board from June 2023 onwards, to allow the Board to gain effective assurance, ie consider whether the Committee Monthly Summary Report would be sufficient or whether a separate succinct summary report was required.	DoN /QSAC Chair	Notification by 21/07/23 to Secretariat	Discussed at MIP and MTP educational event for NEDs and Executives which took place in July. Revised report will be worked upon in the form of an Integrated Maternity Report	Recommend to close
22	08/06/23	050/23	Patient Story	Proposal by the Chair that it would be beneficial for a future staff story to be received at Board from the PALS and Complaints Team, to clarify and promote the range of services that were available.	DoN	DoN to notify Secretariat of an appropriate future month for this story	Confirmation received from the DoN that a story will be worked upon, to be received at a future Board meeting	Recommend to close
23	08/06/23	063/23	Bi-annual Maternity Safe Staffing Report	Statement to be included in future maternity safe staffing reports to reflect Mrs Flavell and Dr Jones' level of satisfaction on safe, effective and sustainable midwifery staffing (ie in line with the practice included in the Bi-annual Nursing Staffing Report)	DoN	Prior to next report to Board (and confirmation to be received that this request will be actioned)	Confirmation received from the DoN that a satisfaction level statement will be included in both reports moving forward	Recommend to close

