

**BOARD OF DIRECTORS' MEETING IN PUBLIC
AGENDA**

Date: 14 December 2023
Time: 0930hrs – 1330hrs
Venue: Shropshire Education & Conference Centre
 (and live streamed to a public audience)
Chair: Dr Catriona McMahon

Time	Item no.	Item	Paper / Verbal	Page	Lead	Action
Procedural Items						
0930hrs	141/23	Welcome, introductions, and apologies	Verbal	-	Chair	For noting
	142/23	Patient Story	Enc		Director of Nursing	For noting
	143/23	Quorum	Verbal	-	Chair	For noting
	144/23	Declarations of conflicts of interest	Verbal	-	Chair	For noting
	145/23	Minutes of the previous meeting held on 12 October 2023	Enc		Chair	For approval
	146/23	Action log	Enc		Chair	For approval
	147/23	Matters arising from the previous minutes (not covered elsewhere on the agenda or action log)	Verbal	-	Chair	For discussion
Reports from the Chair and Chief Executive						
1000hrs	148/23	Report from the Chair	Verbal	-	Chair	For noting
	149/23	Report from the Chief Executive (including CQC feedback)	Verbal	-	Chief Executive	For noting
Reports from Assurance Committee Chairs						
1025hrs	150/23	Quality & Safety Assurance Committee Report	Enc		Committee Chair	For assurance
	151/23	Finance & Performance Assurance Committee Report	Enc		Committee Chair	For assurance
	152/23	Ockenden Report Assurance Committee Report	Enc		Committee Chair	For assurance
Strategic, Quality & Performance Matters						
1050hrs	153/23	Clinical Services Strategy	Enc		*Director of Strategy & Partnerships / Medical Director	For approval

	154/23	Integrated Performance Report	Enc		Chief Executive	For noting
	155/23	Getting to Good Progress Report	Enc		Chief Executive	For noting
	156/23	Report from the Director of Infection Prevention & Control Q2 2023-24	Enc		Director of Nursing	For noting
	157/23	Public Participation Report Q2 2023-24	Enc		*Director of Strategy & Partnerships	For noting
	158/23	SaTH Green Plan Update	Enc		Director of Finance	For noting
Regulatory & Statutory Reporting						
1130hrs	159/23	Bi-Annual Safer Staffing Report (general nursing)	Enc		Director of Nursing	For assurance
	160/23	How we Learn from Deaths Report – Assurance Review into the increase in deaths within the Emergency Dept during Q3 2022-23	Enc		Medical Director	For assurance
	161/23	Quarterly & Annual Reports from the Guardian of Safe Working	Encs		Medical Director	For noting
Assurance Framework						
1215hrs	162/23	Integrated Maternity Report	Enc		Director of Nursing	For assurance
	163/23	Incident Overview Report	Enc		Director of Nursing	For assurance
	164/23	SaTH Winter Plan	Enc		Acting Chief Operating Officer	For noting
	165/23	Board Assurance Framework Q2 2023-24	Enc		*Dir of Governance	For approval
	166/23	New Corporate Risk Register	Enc		*Dir of Governance	For decision
	167/23	November Board Walks – Summary Report	Enc		*Dir of Governance	For Information
Board Governance						
1300hrs	168/23	Standing Orders, Scheme of Reservation & Delegation and Standing Financial Instructions – Annual Review	Encs		*Director of Governance / Director of Finance	For approval
	169/23	Appointment of Vice-Chair of the Trust	Enc		*Dir of Governance / Chair	For ratification
Procedural Items						
1325hrs	170/23	Any other business – agreed by the Chair	Verbal	-	Chair	For discussion
	171/23	Date and Time of Next Meeting; 0930 hrs on Thursday 8 February 2024	Verbal	-	Chair	Information

Stakeholder Engagement						
1330hrs	172/23	Questions from the public – process reminder	Verbal	-	Chair	Information
Close of meeting						

*Non-voting Director

ITEMS WITHIN THE BOARD INFORMATION PACK		
Reports / Appendices	Lead	Page No.
Agenda Item 155/23 Appendices 1-3: Getting to Good Progress Report	Chief Executive	
Agenda Item 157/23 Appendix 1: Public Participation Report – Full Report	*Director of Strategy & Partnerships	
Agenda Item 158/23 Appendix 1: Green Plan Action Update	Director of Finance	
Agenda Item 159/23 Appendix 1: Bi-Annual Safer Staffing Report – Full Report	Director of Nursing	
Agenda Item 160/23 Appendices A-F: How we Learn from Deaths – Assurance review into the increase in deaths within ED during Q3 2022-23	Medical Director	
Agenda Item 162/23 Appendix 1: Integrated Maternity Report - Full Ockenden Report Action Plan	Director of Nursing	
Agenda Item 162/23 Appendix 2: Integrated Maternity Report - CNST Information Pack – Please refer to the separate cover sheet for the reports and appendices in this pack	Director of Nursing	
Safeguarding Annual Report 2022-23	Director of Nursing	