

Board of Directors' Meeting: 14 December 2023

Agenda item	157/23		
Report Title	Public Participation Report Q2 2023-24		
Executive Lead	Julia Clarke, Director of Public Participation		
Report Author	Hannah Morris, Head of Public Participation		
CQC Domain:	Link to Strategic Goal:	Link to BAF / risk:	
Safe	Our patients and community	√	BAF9
Effective	Our people		
Caring	Our service delivery		Trust Risk Register id:
Responsive	Our governance		
Well Led	Our partners	√	
Consultation Communication	Public Assurance Forum – 9 October 2023 Senior Leadership Committee – 23 November		
Executive summary:	<p>1. The Board's attention is drawn to the following sections:</p> <ul style="list-style-type: none"> • Community Engagement (slides 5-12) • Volunteers (slides 13-16) • SaTH Charity (slides 17-21) <p>2. The risks are:</p> <ul style="list-style-type: none"> • Failure to deliver the Public Participation Plan, resulting in lack of confidence of our communities • Failure to deliver statutory duties (s242) to engage with the public <p>3. We continue to deliver the following:</p> <ul style="list-style-type: none"> • A detailed five-year action plan with progress being reviewed at each meeting by the Public Assurance Forum • Continue to support our Divisions to ensure they meet their Statutory Duties. 		
Recommendations for the Board:	<p>The Board is asked to:</p> <p>NOTE the current activity in Quarter 2 across the Public Participation Team. This report is provided for information only.</p>		
Appendices:	Appendix 1: Quarterly Public Participation Report Q2 2023-24 (contained within the Board Information Pack)		

1.0 Public Participation Team

The Public Participation Team consists of three main inter-related public-facing services

- Community Engagement
- Volunteering
- Charity management

Under the banner of Get Involved – Make a Difference the team <https://www.sath.nhs.uk/about-us/get-involved/get-involved-public-participation/> there are lots of different ways to Get Involved and we've listened to feedback from our communities and made it easier to do. We reach out to engage with the public and the emphasis is on everything we do directly linking to our local communities.

2.0 Community Engagement (slides 5-12 in accompanying presentation)

The accompanying slides contain more information on:

- 2.1 The Public Assurance Forum which consists of representatives from the Divisions and public members from Healthwatch Shropshire, Healthwatch T&W, Llais (Voice), Shropshire Patient Group, Telford Chief Officers Group (COG), Telford Patient First, Maternity Voices Partnership, Shropshire Voluntary and Community Sector Assembly, Powys Association of Voluntary Organisations (PAVO), Health and Wellbeing Board, Montgomery Health Forum met on 9 October and details of the meeting are on slides (5-7). A key items discussed at the Forum was a HTP engagement, Improvement Hub and public engagement update, SaTH Strategy and partnership update and service development update.
- 2.2 The Public Participation Team continues to engage with the public with a regular series of virtual and face to face meetings, health lectures and email updates. Our community members (4178) and organisations (360) continue to increase. (Slide 8 details)
- 2.3 The Public Participation Department has also been supporting our Trust to engage with our local communities around the Hospital Transformation Programme (HTP). The team has organised a number of events including public focus groups (aligned to the clinical workstreams) and About Health Events. (See slides 9-10) For more information please see our website: [HTP Focus Groups - SaTH](#)
- 2.4 Our Social Inclusion Facilitator has been making stronger links with a number of Seldom Heard Groups this Quarter focusing on rurality/rural deprivation, homelessness, refugees, travellers and our farming communities (Slide 11). The annual report on our equality work is available on our website and a recently published report on our social inclusion work [Our Equality Work - SaTH](#)
- 2.5 There were no questions following the Trust Board meetings this quarter

3.0 Volunteers (Slides 13-16)

- 3.1 We currently have 214 volunteers, who have given over 5148 hours of volunteer time in Quarter 2 across a wide range of activities (see Slide 13). There are over 30

different role descriptions across all areas on the Trust including non-clinical support roles

- 3.2 New roles have been successfully trialled in the Shrewsbury Elective Surgery Hub and the Children's Ward. These roles are now being offered to the wider volunteer workforce.
- 3.3 Recruitment for our Youth Volunteer Scheme has opened, and we are offering 60 placements in September's cohort (slide 15).
- 3.4 The volunteer team have successfully been awarded a £25K grant to develop a Volunteers to Careers Programme. The programme is focusing on careers within Midwifery. NHS England has provided funding to implement a Volunteer to Career project. In September 15 individuals have successfully completed the first cohort. Cohort 2 is starting at the beginning of October (Slide 16).
- 3.5 The Volunteer Policy has been reviewed and amended and Senior Leadership Committee approved the policy.

4.0 SaTH Charity (Slides 17-21)

- 4.1 Income for the 3 months of Q2 2023 was £50,082 and expenditure for this period was £299,216. Income is lower than the same period last year but last year included some large grants from NHS Charities Together (slide 17)
- 4.2 To date we have 1341 SaTH Charity Supporters, and 852 members of staff are now playing the staff lottery (from zero when it was started four years ago) and half the funding is paid out in winnings to staff and half re-invested in the staff Small Things Big Difference Trust Fund.
- 4.3 As part of the NHS75 celebration SaTH Charity gave staff the opportunity to recognise a colleague with a specially commissioned NHS 75 daisy from British Ironworks. Over 300 nominations were received. Cards with the citations and daisies will be given to staff on 5th July during the NHS Birthday celebrations. The daisy are also available to by to raise funds for the charity (slides 18-19)
- 4.4 The Trust has had a successful bid application approved by NHS Charities Together for £30K. The grant is to support the development of SaTH Charity by raising awareness around fundraising and improving the visibility of the charity. With funding from the grant, a Charity Marketing and Communications Officer has been appointed (Slide 21).
- 4.5 In Quarter 2 the charity approved 76 charitable fund requests across 15 different funds. Some of the items of expenditure in Quarter 2 are shown on Slide 20 along with the impact statements from staff showing the benefit for patients and hospital staff alike. It illustrates the benefit that can be created through fundraising and donations made to SaTH Charity.

5.0 Q2 Forward Plan (summarised slides 27-29)

5.1 General activity

- The Public Assurance Forum to meet on 15th January 2024 (last met 9th October 2023)
- Supporting staff with any future service changes engagement
- Supporting the HTP Communications and Engagement programme, including quarterly focus groups for the public and patients. There will be a focus on supporting engagement around specific interest groups (Learning disabilities, Young people and children, Mental Health)
- A Young People’s Academy and a People’s Academy to start in Q3
- To continue to support staff wellbeing through SaTH Charity
- Attendance at community events to engage with the public

5.2 Dates for your diary – please contact sath.engagement@nhs.net or visit our website for more information [Public Participation - SaTH](#)

COMMUNITY ENGAGEMENT MEETINGS

Date	Time	Event
Wednesday 10 January	11:00-12:00	Community Cascade
Monday 15 January	13:00-16:00	Public Assurance Forum
Tuesday 30 January 2024	18:30 – 19:30	<i>About Health Event</i> - Hospitals Transformation Programme
Thursday 22 February	18:30 – 19:30	<i>About Health Event</i> - Electronic Patient Records

HOSPITAL TRANSFORMATION PROGRAMME FOCUS GROUPS

Hospitals Transformation Focus Group			
Date	Time	Event	Booking
Tuesday 30 January	18:30-20:30	<i>About Health Event</i> - Hospitals Transformation Programme	Via email
Tuesday 5 March	10am-12pm	Women’s and Children’s	Via email
Friday 8 March	10:00 – 12:00	Medicine and Emergency Care/Surgery, Anaesthetics and Cancer	Via email

7. Recommendations

The Board of Directors is asked to **note** the current activity in Quarter 2 across the Public Participation Team

Julia Clarke
Director of Public Participation
 December 2023