

**BOARD OF DIRECTORS' MEETING IN PUBLIC  
AGENDA**

**Date:** 8 February 2024  
**Time:** 0930hrs – 1330hrs  
**Venue:** Shropshire Education & Conference Centre  
 (and live streamed to a public audience)  
**Chair:** Dr Catriona McMahon

Time	Item no.	Item	Paper / Verbal	Page	Lead	Action
<b>Procedural Items</b>						
0930hrs	001/24	Welcome, introductions, and apologies	Verbal	-	Chair	For noting
	002/24	Patient Story	Enc		Director of Nursing	For noting
	003/24	Quorum	Verbal	-	Chair	For noting
	004/24	Declarations of conflicts of interest	Verbal	-	Chair	For noting
	005/24	Minutes of the previous meeting held on 14 December 2023	Enc		Chair	For approval
	006/24	Action log	Enc		Chair	For approval
	007/24	Matters arising from the previous minutes (not covered elsewhere on the agenda or action log)	Verbal	-	Chair	For discussion
<b>Reports from the Chair and Chief Executive</b>						
1000hrs	008/24	Report from the Chair	Verbal	-	Chair	For noting
	009/24	Report from the Chief Executive	Verbal	-	Chief Executive	For noting
<b>Reports from Assurance Committee Chairs</b>						
1015hrs	010/24	Audit & Risk Assurance Committee Report	Enc		Committee Chair	For assurance
	011/24	Quality & Safety Assurance Committee Report	Enc		Committee Chair	For assurance
	012/24	Finance & Performance Assurance Committee Report	Enc		Committee Chair	For assurance
	013/24	People & OD Assurance Committee Report	Enc		Committee Chair	For assurance
<b>Strategic, Quality &amp; Performance Matters</b>						
1115hrs	014/24	Integrated Performance Report	Enc		Chief Executive	For noting

	015/24	Getting to Good Progress Report	Enc		Chief Executive	For noting
	016/24	Trust Strategy Update Report	Enc		*Director of Strategy & Partnerships	For noting
	017/24	Public Participation Report Q3 2023/24	Enc (Full Report in Info Pack)		*Director of Strategy & Partnerships	For noting
<b>Regulatory &amp; Statutory Reporting</b>						
1150hrs	018/24	Freedom to Speak Up (FTSU) Report Q3 2023-24	Enc		*Director of Governance	For noting and approval
	019/24	How we Learn from Deaths Report Q3 2023-24	Enc		Medical Director	For noting
	020/24	Equality Delivery System Annual Reports	Enc		*Director of P&OD	For approval
<b>Assurance Framework</b>						
1240hrs	021/24	Integrated Maternity Report	Enc		Director of Nursing	For assurance
	022/24	Incident Overview Report	Enc		Director of Nursing	For assurance
<b>Board Governance</b>						
1315hrs	023/24	Safeguarding Children and Young People Policy	Enc		Director of Nursing	For approval
	024/24	Review of Board Committee Membership	Enc		Chair / Dir of Gov	For approval
<b>Procedural Items</b>						
1325hrs	025/24	Any other business – agreed by the Chair	Verbal	-	Chair	For discussion
	026/24	Date and Time of Next Meeting; 0930 hrs on <b>Thursday 14 March 2024</b>	Verbal	-	Chair	Information
<b>Stakeholder Engagement</b>						
1330hrs	027/24	Questions from the public – process reminder	Verbal	-	Chair	Information
<b>Close of meeting</b>						

\*Non-voting Director

<b>ITEMS WITHIN THE BOARD INFORMATION PACK</b>		
<b>Reports / Appendices</b>	<b>Lead</b>	<b>Page No.</b>
015/24 Appendices 1-3: Getting to Good Progress Report	Chief Executive	2
017/24 Appendix 1: Public Participation Report – Full Report	*Dir of S&P	18
018/24 Appendices 1-3: FTSU Report	*Dir of Governance	43
019/24 Appendix A: How we Learn from Deaths Report	Medical Director	62
021/24 Appendix 1: Integrated Maternity Report - Full Ockenden Report Action Plan	Director of Nursing	72
021/24: Appendix 2: Integrated Maternity Report – Safety Champions' Locally Agreed Dashboard Q3 2023/24	Director of Nursing	135