

APPENDIX 2

| FTSU Actions : 'Through the Audit Committee Lens' FTSU Priorities 24/25 to be included following Board sign off. | | | | | | | | | |
|---|---|-----|--------------|------------|----------|-----------------|---|--------------------|-------------------------|
| Ref | Action Detail | RAG | Action Owner | Start Date | Due Date | Completion Date | Update | Accountable Person | Exec Lead (If required) |
| 1 | Does the comprehensive Policy for Freedom to Speak Up in place support the Trust's Freedom to Speak Up Strategy? Are the Policy and Strategy consistent with the guidance from the National Guardians Office? Is there a process to review the alignment regularly? | | HT | | | 08/06/2023 | The national policy does support our strategy and both are consistent with guidance from the NGO/NHSE. There is no explicit process in place at this time to review the alignment but focused priorities from the strategy are signed off each year at BoD. BoD are due to review at their February 2024 meeting. | NA | Anna Milanec (AM) |
| 2 | Is there sufficient resilience for supporting FTSU Guardians and Ambassadors roles? Has the FTSU Guardian been trained to the standards specified by the National Guardians Office and is registered on the National Guardian Office Database? Has the Trust nominated both an Executive and Non-Executive Director as leads for FTSU? Have both received training from the Guardian? | | AM/HT/TB | | | on-going | 2 x WTE Guardians. 35 x ambassadors. Both Guardians have completed annual refresher training and registered on national Guardian database. Executive Lead/NED Lead confirmation of their training needs required. | NA | AM |
| 3 | Are there procedures in place to ensure that all staff are aware of their right to access the office of the FTSU Guardian freely without any potential victimisation? Does all staff and senior leaders' induction training include a section regarding the FTSU agenda? Is compliance with the training reported with other mandatory training returns? | | HT | | | on-going | FTSU is part of Corporate; student nurse, midwife, junior doctor Induction. FTSU annual Comms plan including quarterly attendance at Cascade; regular parts of Chief Executive message. FTSU online training mandated and monitored. Reported on to BoD/ARAC. | NA | Am |
| 4 | Does the Trust have a forward-looking calendar for completing the NHSE self-assessment tool for FTSU? Does this include the FTSU Board development workshop? | | HT | | | Dec-24 | Next seminar 28.11.24 | NA | AM |
| 5 | Has the Trust identified which governance arrangements the FTSU Guardian should sit on and report to? Does the Trust Board also receive, as a minimum, an annual report from the Guardian on the FTSU activity from the previous year? | | AM | | | Apr-21 | Reports twice yearly to ARAC and twice yearly to BoD. | NA | AM |
| 6 | Has the organisation allocated resources / budgets to produce information in support of "Speak Up" campaigns such as: posters, animated videos and user's guide on how and to whom organisations can distribute materials to? | | HT/AM | | | on-going | Whilst there is no specific budget for FTSU. There has been money available through Comms/CEO budget and Charitable Funds for various campaigns and collateral when needed. FTSU lead has asked for clarification from MIAA on 'user's guide on how and to whom organisations can distribute materials to?' | NA | AM |



