

**The Final meeting of The Ockenden Report Assurance Committee  
AGENDA**

**Meeting Details**

**Date** Tuesday 30 April 2024  
**Time** 14.30 – 17.00 hrs  
**Location** Via MS Teams – to be live streamed to the public from 14.30 hrs.

**Note 1:** The session will be opened at 14.00 hrs. to enable members to log in, but the meeting will start promptly and 'go-live' at 14.30 hrs.

**Note 2:** The meeting will be recorded to enable the full and accurate transcription to take place. The recording will be deleted when this has been completed.

**AGENDA**

Item No.	Agenda Item	Paper / Verbal	Lead	Required Action	Time
2024/08	Welcome  Apologies  Welcome to any guests.	Verbal	<b>Maxine Mawhinney</b> Co-Chair	Noting	14.30 (15 min)
2024/09	Declarations of Interest relevant to agenda items	Verbal	<b>Maxine Mawhinney</b> Co-Chair	Noting	
2024/10	Draft Minutes of meeting on 27 February 2024	Enc. Verbal	<b>Maxine Mawhinney</b> Co-Chair	Approval	
2024/11	Maternity Transformation Update (MTP) including: <ul style="list-style-type: none"> <li>The background to, and progress with, the 210 actions arising from the Ockenden Reports</li> <li>Outstanding actions</li> <li>The Maternity Transformation Assurance Tool (MTAT)</li> <li>CNST Update</li> <li>Improvements linked to Ockenden Actions</li> <li>Community Engagement</li> <li>MTP – Phase Two, its governance and meeting structure</li> <li>Closing remarks</li> </ul>	Presentation	<b>Annemarie Lawrence</b> <i>Director of Midwifery</i>  <b>Carol McInnes</b> <i>Divisional Director of Operations</i>  <b>Kim Williams</b> <i>Head of Midwifery</i>  <b>Mei-See Hon</b> <i>Clinical Director for Obstetrics</i>	For information and assurance	14:45 – 16:15 (90 mins)

2024/12	<p>Discussion and reflection on the meeting</p> <ul style="list-style-type: none"> <li>• Key messages from the meeting for the Board of Directors</li> <li>• Reflections one year on from publication of the final Ockenden Report</li> <li>• Feedback from Stakeholders on progress to date</li> <li>• Key messages for service users - women and families</li> </ul> <p>Invitation to ORAC members to give their thoughts on the work over the last three years and any thoughts or advice for the future.</p>	Verbal	<p><b>Maxine Mawhinney</b>  <b>Co-Chair</b>  <b>All</b></p>	Discussion	16.15 (15 min)
2024/13	<p>Any other Business</p> <p>Meeting closes.</p>	Verbal	<p><b>Maxine Mawhinney</b>  <b>Co-Chair/All</b></p>		16.30

**Enclosures (for information):**

Ockenden Report Action Plan – as at 9 April 2024