

**BOARD OF DIRECTORS' MEETING IN PUBLIC
AGENDA**

Date: 12 September 2024
Time: 0930hrs – 1330hrs
Venue: Shropshire Education & Conference Centre
Acting Chair: Prof Trevor Purt

Time	Item no.	Item	Paper / Verbal	Page	Lead	Action
Procedural Items						
0930hrs	118/24	Welcome, introductions, and apologies	Verbal	-	Chair	For noting
	119/24	Patient Story	Enc		Director of Nursing	For noting
	120/24	Quorum	Verbal	-	Chair	For noting
	121/24	Declarations of conflicts of interest	Verbal	-	Chair	For noting
	122/24	Minutes of the previous meeting held on 11 July 2024	Enc		Chair	For approval
	123/24	Action log	Enc		Chair	For approval
	124/24	Matters arising from the previous minutes (not covered elsewhere on the agenda or action log)	Verbal	-	Chair	For discussion
Reports from the Chair and Chief Executive						
1000hrs	125/24	Report from the Acting Chair	Verbal	-	Chair	For noting
	126/24	Report from the Chief Executive	Verbal	-	Chief Executive	For noting
Reports from Assurance Committee Chairs						
1015hrs	127/24	Quality & Safety Assurance Committee Chair's Report (July & August 2024)	Enc		Committee Chair	For assurance
	128/24	Finance & Performance Assurance Committee Chair's Report (July & August 2024)	Enc		Committee Chair	For assurance
	129/24	People & OD Assurance Committee Chair's Report (August 2024)	Enc		Committee Chair	For assurance
BREAK						
Strategic, Quality & Performance Matters						
1115hrs	130/24	Dispatches Programme – Action Plan, process and governance	Enc		Medical Director	For noting
	131/24	Integrated Performance Report	Enc		Chief Executive	For noting
	132/24	Getting to Good Progress Report	Enc		Chief Executive	For noting

Regulatory & Statutory Reporting						
1200hrs	133/24	Report from the Director of Infection Prevention & Control Q1 2024/25	Enc		Director of Nursing	For noting
	134/24	How we learn from deaths Report Q1 2024/25	Enc		Medical Director	For noting
	135/24	Freedom to Speak up (FTSU) Report Q1 2024/25	Enc		*Director of Governance	For assurance
Assurance Framework						
1240hrs	136/24	Integrated Maternity Report	Enc		Director of Nursing	For assurance
	137/24	Incident Overview Report	Enc		Director of Nursing	For assurance
	138/24	Board Assurance Framework (BAF) Draft - Q1 2024/25	Enc		*Director of Governance	For approval
	139/24	Quarterly Risk Management Report	Enc		*Director of Governance	For noting
Items for consent / approval (recommended from board committees)						
1310hrs	140/24	Board Committee Terms of Reference: a. <i>Remuneration Committee Update</i> b. <i>Audit & Risk Assurance Committee Annual Review</i> c. <i>Finance Assurance Committee – update (ToRs upon committee establishment)</i> d. <i>Performance Assurance Committee (ToRs upon committee establishment)</i>	Encs		*Director of Governance	For consent
	141/24	Risk Appetite Statement 2024/25	Enc		*Director of Governance	For consent
	142/24	Workforce Race Equality Standard (WRES) and Workforce Disability Equality Standard (WDES) 2023/24 Action Plans	Enc		*Director of People & OD	For consent
Procedural Items						
1320hrs	143/24	Any other business – agreed by the Chair	Verbal	-	Chair	For discussion
	144/24	Date and Time of Next Meeting; 0930hrs on Thursday 14 Nov 2024	Verbal	-	Chair	Information
Stakeholder Engagement						
1330hrs	145/24	Questions from the public – process reminder	Verbal	-	Chair	Information
Close of meeting						

*Non-voting

(Board Information Pack items listed on next page)

ITEMS WITHIN THE BOARD INFORMATION PACK		
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136/24 Integrated Maternity Report Appendices, as follows:	Director of Nursing	See below
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